



Online Admissions Checklist

Being organized can help make the Admissions process fast and easy. The basic steps include:

- Acceptance to the College
- Academic Advising
- Student Accounts
- Financial Aid

Here's a list of the items you'll need for your Admissions file:

- Completed application with a nonrefundable application fee of \$50.00
- High school transcript(s)
- College transcript(s) if applicable
- High school diploma or GED
- Acceptance/Placement evaluation
- Send your Official H.S./College Transcript(s) Electronically
Provide your high school(s) and/or college(s) with this email address:
Transcripts@BerkeleyCollege.edu

Within 2 weeks after receiving a financial aid award notice:

- A \$300.00 tuition deposit

or mail Official Transcripts to:
Online Admissions
64 East Midland Avenue, Suite 2
Paramus, NJ 07652

FINANCIAL AID

To apply for financial aid, you must submit the FAFSA (Free Application for Federal Student Aid).

1. Create an FSA ID at fsaid.ed.gov
2. Next, log on to fafsa.ed.gov and click "Start Here." Be sure to use Berkeley College's school code in question #103A.

School code for New Jersey: 007502

School code for New York: 008556

Residents living outside of the New York/New Jersey area, please contact an Admissions Associate for your code. After submitting the application, a confirmation number will be displayed for your records.

3. All New York and New Jersey residents must click on the blue hyperlink on the confirmation page to provide additional information to be considered for state aid. Failure to do so will delay consideration.

